



MEMORANDUM

Order No. **077**

Series of 2024

6

TO : ALL CONCERNED PERSONNEL
This Office

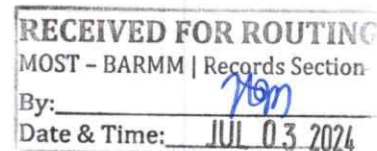
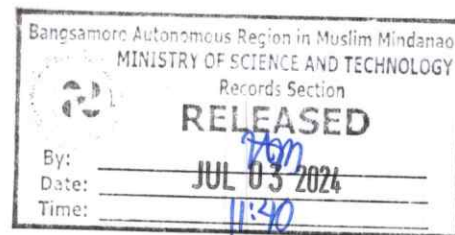
SUBJECT : IMPLEMENTATION OF EMERGENCY PURCHASES

DATE : July 03, 2024 | Dhul-Hijjah 27, 1445 AH

1. In order to implement efficient procurement process and to accommodate unforeseen transactions, this memorandum is issued as reference for transactions that are identified as "emergency purchases".
2. With this, all end-users are hereby directed to attach approved Certificate of Emergency Purchase along with the corresponding Purchase Request.
3. You may access the template for the said certificate in the link below:
https://docs.google.com/document/d/1N8XB_3G9ZkxYZVF3-TDOTqPDMNzyKvV/edit?usp=sharing&ouid=109589617657460156564&rtpof=true&sd=true
4. The Procurement Section shall not accommodate any emergency transactions without the said certificate. This memorandum shall take effect immediately.
5. For information, guidance and strict compliance.

ENGR. AIDA M. SILONGAN, MAPDS

Minister





CERTIFICATE OF EMERGENCY PURCHASE

TO WHOM IT MAY CONCERN:

I HEREBY CERTIFY that the purchase of
_____ **for the use**
_____ **is deemed emergency and**
necessary to _____ .

Signature over Printed Name
(END USER)

Approved:

ENGR. ABDULRAKMAN K. ASIM, PME, MERIE
Bangsamoro Director General

