



MEMORANDUM

Order No. **039**

Series of 2024

TO : ALL CONCERNED

SUBJECT : RECONSTITUTION OF GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) OF THE MINISTRY OF SCIENCE AND TECHNOLOGY

DATE : March 20, 2024 | 9-Ramadan-1445

I. BACKGROUND

Pursuant to the provisions of Section 36 of Republic Act (RA) 9710 also known as the Magna Carta of Women (MCW), all ministries/offices are mandated to establish and institutionalize mechanism that shall ensure the mainstreaming of gender in the systems, structures, policies, programs, processes and procedures of the office through the GFPS.

Section 37-C of the Implementing Rules and Regulations (IRR) of the MCW provides that all concerned government agencies and instrumentalities mentioned above shall establish or strengthen their GFPS or a similar GAD mechanism to catalyze and accelerate gender mainstreaming within the agency.

Article XIII, Section V, RA 11054 Gender and Development. - The Bangsamoro Government shall recognize the role of women in governance and ensure their fundamental equality before the law. It shall guarantee full and direct participation of women in governance and development process, ensuring that women shall benefit equally in the implementation of development programs and projects.

In the utilization of public funds, the Bangsamoro Government shall ensure that the needs of the Bangsamoro people, regardless of gender, are adequately addressed. For this purpose, at least five percent (5%) of the total budget appropriation of each ministry, office, and constituent local government unit of the Bangsamoro Autonomous Region shall be set aside for gender-responsive programs, in accordance with a gender and

development plan. In the same manner, five percent (5%) to thirty percent (30%) of the official development assistance received by the Bangsamoro Government shall be set aside to complement the gender and development budget allocation.

The Bangsamoro Government shall establish a mechanism for consultation with women and local communities to further ensure the allocation and proper utilization of development funds. It shall identify and implement special development programs and laws for women.

In connection thereto, the Bangsamoro Women Commission (BWC) issued Memorandum Circular 2021-01 that provides guidelines for the creation, strengthening and institutionalization of the GAD Focal Point System.

Further, Section 24 of the Bangsamoro Autonomy Act No. 15 or the General Appropriations Act of the Bangsamoro FY 2021 requires ministries and offices in the Bangsamoro Government to formulate, develop, and undertake Gender and Development plans, programs, and activities (PPAs). They are also ordained to implement their GAD Plan for FY 2021.

In order to catalyze and accelerate gender mainstreaming within the Ministry of Science and Technology (MOST), the Gender and Development (GAD) Focal Point System, hereinafter called the "GFPS", is hereby established.

II. ORGANIZATIONAL STRUCTURE

The GFPS shall be composed of the following:

A. GAD Focal Point: Minister **ENGR. AIDA M. SILONGAN**

B. Executive Committee:

Chairperson : **ENGR. ABDULRAKMAN K. ASIM**, BDG
Member : **NASRODIN U. BUISAN**, Director II, TMOS
NASRUDIN A. BUISAN, Director II, RDS
ABDULWAHID SENDAD, Chief Planning Division
RAMLA S. BITUANAN-LANTONG, Chief Admin

C. Technical Working Group:

Head : **NASRODIN U. BUISAN**, Director II, TMOS
Members : **BADRIA LIDASAN**, Chief of Staff
RAHIB SENDAD, Chief Finance
MONAWARA ABDULBADIE, Chief STS
ROCAPA EDRIS, Chief SESG
IBRAHIM PANALANGIN, Chief AST-Designate
JANDATU SALIK, Chief RDID
RUGAYA ABDULLAH, Chief BHTL-Designate
HAYDER DUKAN, Planning Officer III
HAMIRA T. ALMULA, Admin Officer III

III. GENERAL FUNCTION

The GFPS shall ensure and sustain the MOST critical consciousness and support on women and gender issues. It shall take a lead role in direction-setting, advocacy, planning, monitoring and evaluation, and technical advisory on mainstreaming GAD perspective in the programs, projects, activities, and processes.

IV. ROLES AND RESPONSIBILITIES

The Office of the Minister or the GFPS Chairperson shall:

1. Issues policies or other directives that supports GAD mainstreaming in the policies, plans, programs, projects and activities, budget, systems and procedures of the agency including the creation, strengthening, modification or reconstitution of the GFPS.
2. Approve the GAD Plan, Program and Budget (GPB) of the MOST as duly endorsed by the Executive Committee, with the assistance of the Technical Working Group, and ensure its implementation.

The Executive Committee (ExeCom) shall:

1. Provide direction and give policy advice to the Minister to support and strengthen the GFPS and MOST GAD mainstreaming activities.
2. Direct the identification of GAD strategies, programs, activities and projects based on the results of the gender audit, gender analysis and according to the identified priorities of the MOST in response to the gender issues faced by its clients and employees.
3. Ensure the timely submission of GPB, Accomplishment Report (AR) and other GAD-related reports to the BWC. BWC shall endorse the GBP to the OCM and it shall be requirement by Ministry of Finance, and Budget and Management for Budget Approval.
4. Ensure the effective and efficient implementation of the MOST GAD programs, activities and projects and the judicious utilization of the GAD budget.
5. Build and strengthen MOST partnership with BWC, GAD experts, advocates, women's groups and other stakeholders in pursuit of gender mainstreaming.
6. Recommend awards or recognition to outstanding institutional GAD programs, activities and projects and/or GFPS members.
7. Perform such other functions as may be assigned by the Minister or law.

The Technical Working Group (TWG) shall:

1. Facilitate the implementation of the gender mainstreaming efforts through the GAD planning and budgeting process.
2. Formulate GAD Plans, Programs and Budget in response to the gender gaps and issues, following the conduct of a gender audit, gender analysis, and/or review of sex-disaggregated data.
3. Assist in the capacity development of and provide technical assistance to the MOST. In the regard, the TWG shall work with the MOST Human

Resource Management Section (HRMS) for the development and implementation of an appropriate interventions on gender equality and women empowerment.

4. Coordinate with the various section/units of the MOST including the provincial and ensure their meaningful participation in GAD strategic and annual planning exercises. The preparation, consolidation and submission of the section/unit GPB shall likewise be coordinated with the MOST GFPS.
5. Monitor the implementation of GAD-related programs, activities and projects in their respective offices and suggest corrective measures to improve implementation thereof, including other GFPS activities.
6. Prepare and consolidate GAD Accomplishment Reports.
7. Recommend activities GFPS and update the progress of MOST GAD mainstreaming activities to the Minister or ExeCom.
8. Perform such other functions as may be assigned by the Minister or ExeCom.

V. DURATION AND WORKING PROCEDURE

The GFPS shall meet in plenary meetings periodically or at least once in every three (3) months, or as may be necessary upon the call of the Chair or majority of the members thereof.

The TWG shall promulgate such rules and guidelines as may be necessary for its procedural operation of the GFPS.

VI. EFFECTIVITY

This Memorandum Order shall take effect immediately upon its signing and shall remain valid unless earlier revoked by the Minister. It supersedes all other issuances, memoranda, order inconsistent herewith.

For strict compliance.



ENGR. AIDA M. SILONGAN, MAPDS

Minister

