




Republic of the Philippines
 Bangsamoro Autonomous Region in Muslim Mindanao
MINISTRY OF SCIENCE AND TECHNOLOGY
 Bangsamoro Government Center, Cotabato City



February 7, 2024

Memorandum No. 023 s. 2024

TO: **EBRAHIM B. BANGO**
 Senior Science Research Specialist

FROM: 
ENGR. AIDA M. SILONGAN, MAPDS
 Minister

Subject: Petty Cash Establishment amounting to 10,000 pesos

To facilitate easy and smooth flow of office transactions relating to minor expenditures and other similar matters, you are hereby directed to establish and activate our petty cash fund amounting to 10,000.00 pesos only.

As the Senior Science Research Specialist PSTC- Maguindanao of this Ministry, you are hereby automatically designated as petty cash custodian in the designated province. As such, you are expected to replenish the petty cash upon reaching 75% of disbursement based on the existing accounting rules and regulations.

For your guidance and strict compliance.

Office: PSTC FOCAL
RECEIVED
 By: DEH Akwaa
 Date & Time: 02/20/24
3:30 pm

Bangsamoro Autonomous Region in Muslim Mindanao
 MINISTRY OF SCIENCE AND TECHNOLOGY
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 Time: 15:42

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