



MEMORANDUM

Order No. **007**

Series of 2024

TO : ALL CONCERNED PSTC PERSONNEL
This Ministry

SUBJECT : SUBMISSION OF PURCHASE REQUESTS OF ALL PSTCs

DATE : January 8, 2024

To further continue the Ministry's support on the Transfer, Promotion, Innovation and Commercialization of technologies for the development of Micro, Small and Medium Enterprises, all concerned Provincial offices are hereby directed to submit their **Purchase Requests for the procurement of the Machineries and Equipment** on or before **January 10, 2024**.

As such, the necessary supporting documents to be attached are listed as follows:

- a) Technical Specifications of each corresponding equipment;
- b) Market Survey; and
- c) Photo of each equipment.

For strict compliance.

ENGR. AIDA M. SILONGAN, MAPDS
Minister

