



**MEMORANDUM**

Order No. **004** *κ*

Series of 2024

**TO :** ALL CONCERNED PERSONNEL  
*This Office*

**SUBJECT PLAN :** SUBMISSION OF 2024 APPROVED PROJECT PROCUREMENT MANAGEMENT  
(PPMP)

**DATE :** January 03, 2024 | Jumada Al-Akhirah 21, 1445 AH

1. In the exigency of service and in view of the submission of approved 2024 Annual Procurement Plan (APP), all end users are hereby directed to submit their duly approved PPMP for consolidation and finalization of 2024 APP.
2. Kindly upload the soft copy of your PPMP on the link provided below, on or before January 8, 2024.
3. Upload the soft copy of your PPMP here: <https://drive.google.com/drive/u/0/folders/1Y-pcUr0eewDzuul11jIMy136TPjqEch>
4. For information and strict compliance.

**ENGR. ABDULRAKMAN K. ASIM, PME**  
*Officer-in-Charge* *AS*

