



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
MINISTRY OF SCIENCE AND TECHNOLOGY
Bangsamoro Government Center, Cotabato City



SPECIAL ORDER NO: 069
Series of 2023

TO : **RAHIMA C. SUMAGKA**
Project Technical Assistant IV

SUBJECT : **DESIGNATION AS MICROBIOLOGY LABORATORY ANALYST**

DATE : **JULY 1, 2023**

In the exigency of public service and to ensure the technical competence and reliability of analytical results, you are hereby designated as Laboratory Analyst of the Microbiology Laboratory of the Bangsamoro Standards and Halal Testing Laboratories (BSHTL).

As such, you are hereby directed to perform the duties and assume the responsibilities appurtenant to the said designation, as follows:

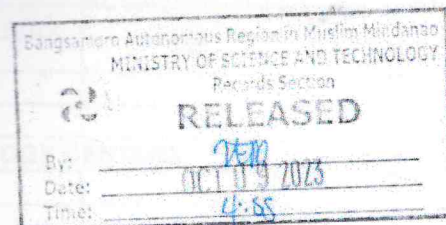
- Assists the technical manager in the technical operations of the specific laboratory;
- Documents and records laboratory data and information, such as instruments performance to the technical manager in order improve efficiency, quality, and safety at work;
- Perform authorize analysis and quality control activities in the specific laboratory.
- Timely reporting of test results;
- Responsible for timely verification of instruments to ensure integrity of data output.
- Perform other task if needed;
- Conduct Heterotrophic Plate Count, Total Coliform Count and Thermotolerant Count (Water Samples);
- Conduct Aerobic Plate Count, Total Coliform Count and Thermotolerant Count (Food Samples);
- Conduct Method Validation or Verification, Measurement of Uncertainty, and Quality Control;
- Performs other tasks that the supervisor may assign.

This memorandum shall take effect immediately and shall remain in full force unless sooner revoked by the competent authority.

For strict compliance.

ENGR. AIDA M. SILONGAN, MAPDS

Minister



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