




Memorandum Order No. 038
Series of 2023

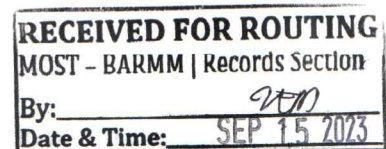
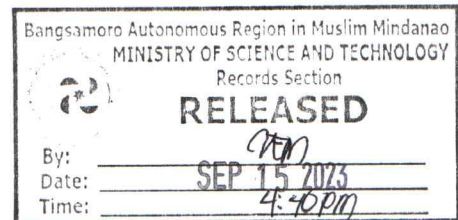
TO : **ALL PLANTILLA EMPLOYEES**
This Ministry

SUBJECT : Submission of OPCR, DPCR and IPCR

DATE : September 11, 2023 | 26, *Safar 1445 AH*

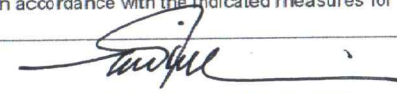
1. This ministry is implementing its Strategic Performance Management System (SPMS) which encompasses the review and evaluation of performances. The ministry shall assess both the office and individual employee's performance to ensure that the performance measures, targets and its corresponding budget are aligned with the ministry's overall strategic plan.
2. As such, all plantilla employees is hereby directed to submit their corresponding OPCR, DPCR and IPCR to the Human Resource Management Section (HRMS) on or before September 22, 2023 (Friday) at 5:00 pm.
3. Attached herewith is the copy of the MPCR for your reference.
4. For information, guidance and strict compliance.


ENGR. AIDA M. SILONGAN, MAPDS
Minister



MINISTRY PERFORMANCE COMMITMENT AND REVIEW (MPCR)

I, ENGR. AIDA M. SILONGAN, Head of the **MINISTRY OF SCIENCE AND TECHNOLOGY**, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January 01 to December 31, 2023**.



ENGR. AIDA M. SILONGAN, MAPDS
Head of Agency/Ministry

Date: January 01, 2023

Approved by:

AHOD BALAWAG EBRAHIM
Chief Minister

Date:

| MAJOR FINAL OUTPUTS (MFOs)/PROGRAMS, ACTIVITIES AND PROJECTS (PPA) | SUCCESS INDICATORS (Targets + Measures) | Allotted Budget | Service / Division | Actual Accomplishments | Rating | | | | Remarks |
|---|--|-----------------|--------------------|---------------------------|--------|---|---|---|---------|
| | | | | | Q | E | T | A | |
| A. CORE FUNCTIONS (70%) | | | | | | | | | |
| MFO A.1: Research and Development Program | | | | | | | | | |
| | 8 Research & Development Institutions (RDIs)/State, University and Colleges (SUCs)/Higher Education Institutions (HEIs) accessed the MOST Research and Development project recommended by Technical Experts with at least satisfactory results from the two (2) major feedback mechanisms (i.e. Monitoring and Evaluation (M&E), and Technical Feedback Form (TFF)) by the end of 2023 | 20,302,500.00 | | | | | | | |
| Performance Indicator 1: Increased access of Researchers, Engineers, Inventors (REIs), RDIs, SUCs, HEIs to BARMM R&D resources. | 1 generated policy support for R&D recommended to policy-makers for appropriate action with minor revisions by the end of 2023 | 200,000.00 | | | | | | | |
| | 1 Research Consortium organized with at least eight (8) Consortia Member Institutions (CMIs) by the end of 2023 | 264,000.00 | | | | | | | |
| | 1 Research Consortium strengthened with at least satisfactory result from consortia members evaluation form by the end of 2023 | 320,000.00 | | | | | | | |
| Performance Indicator 2: Increased R&D resources responsive to BARMM needs | 1 proposal for Research and Development Institute establishment crafted with at least 70% acceptance rate by the end of 2023 | 18,500.00 | | | | | | | |
| | 1 proposal for Technology Hub establishment crafted with at least 70% acceptance rate by the end of 2023 | 18,500.00 | | | | | | | |


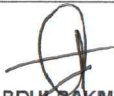
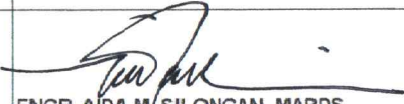
| MFO A.2: Advance Science and Technology Program | | | Advance Science and Technology Division | | | | |
|--|---|---------------|---|--|--|--|--|
| Performance Indicator 1: Improved advance technology development and utilization that will harness government services and community resiliency. | 58 Early Warning Stations (EWS) updated and utilized with 80% of the units transmitting on-time data by the end of December 2023 | 330,000.00 | | | | | |
| | 58 EWS repaired, maintained by the end of December 2023 | 493,750.00 | | | | | |
| | 40 EWS installed and utilized by the LGU MDRMOs for Disaster Prevention and Mitigation by the end of December 2023 | 12,000,000.00 | | | | | |
| Performance Indicator 2: Developed Science and Technology (S&T) personnel that are specialized on Advance Science and Technology. | Benchmarking and exposures undergone by 2 S&T personnel by the end of December 2023 | 126,650.00 | | | | | |
| | Capacity Building on Advance Science and Technology accessed by 10 S&T personnel by the end of December 2023 | 85,000.00 | | | | | |
| MFO A.3: Bangsamoro Standards and Halal Testing Laboratories Program | | | Integrated Laboratory Division | | | | |
| Performance Indicator 1: Improved access to standard testing/calibration services and laboratory facilities for product competitiveness. | 7 accreditations and or certifications acquired, maintained, and sustained with not more than ten major findings by the end of 2023 | 1,317,100.00 | | | | | |
| | 6 proficiency tests participated with 90% satisfactory results by the end of 2023 | 275,000.00 | | | | | |
| | 56 customers served with at least 85% satisfactory customer feedback rating by the end of 2023 | 19,975,000.00 | | | | | |
| | 121 samples received with at least 85% satisfactory customer feedback rating by the end of 2023 | | | | | | |
| | 418 testing and calibration services conducted with at least 85% satisfactory customer feedback by the end of 2023 | | | | | | |
| | 8 sample referral with at least 85% satisfactory customer feedback rating by the end of 2023 | | | | | | |
| | 285,000 Php fees collected with at least 85% satisfactory customer feedback rating by the end of 2023 | | | | | | |
| | 33,000 Php Value of assistance provided (Php) with at least 85% satisfactory customer feedback rating by the end of 2023 | | | | | | |
| | 1 shelf-life laboratory established by the end of 2023 | | 16,000,000.00 | | | | |
| | 4 engagements conducted with 85% customer feedback rating by the end of 2023 | 67,600.00 | | | | | |
| 4 promotional activities conducted with 85% customer feedback rating by the end of 2023 | 70,000.00 | | | | | | |

| MFO A.4: Science and Technology Services Program | | | Science and Technology Services Division | | | | | |
|--|---|--------------|--|--|--|--|--|--|
| Performance Indicator 1: Increased access to technology application and utilization. | One (1) Micro, Small, Medium Enterprises (MSMEs) accessed food transformation for health and nutrition projects with at least 85% satisfactory customer rating by end of December 2023. | 5,230,800.00 | | | | | | |
| | 21 MSMEs accessed Science & Technology (S & T) livelihood projects with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| Performance Indicator 2: Improved access to technology for product commercialization. | 14 MSMEs underwent Technology Needs Assessment (TNA) with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| | 14 MSMEs accessed Technology Training with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| | 14 MSMEs received technology intervention with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| | 14 MSMEs upgraded through product development with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| Performance Indicator 3: Improved access to experts on Product and Technological Innovation. | Ten (10) MSMEs accessed Food Safety Training from S&T experts with at least 85% satisfactory customer rating by the end of December 2023. | | 758,680.00 | | | | | |
| | Ten (10) MSMEs accessed Halal Compliance Training from S&T experts with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| | Four (4) Nationally Funded Projects operationalized with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| Performance Indicator 4: Improved S&T promotion and adoption. | Seven (7) S & T promotional initiatives conducted with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |
| | Seven (7) technology fora conducted with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | |

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| MFO A.11: Financial Services | | | Finance Division | | | | | | |
| Performance Indicator 1. Improved compliance to reportorial requirement. | Complete Financial Statements and supporting schedules submitted on time with at least 3 revisions | | | | | | | | |
| | COA Audit Observation Memorandum, Suspensions and or Disallowances are responded and complied with on time. | | | | | | | | |
| | Budget and Financial Accountability Reports are submitted on time with at least 3 revisions | | | | | | | | |
| | RAAF, ROSA and supporting schedules are submitted on time with at least 3 revisions | | | | | | | | |
| Performance Indicator 2. Improved process for fund utilization. | 90% of requests for obligation and disbursement are acted upon with at least 3 revisions | | | | | | | | |
| | Budget Utilization Document Submitted on time with at least 3 revisions | | | | | | | | |
| | Special Budget Request submitted with at least 3 revisions | | | | | | | | |
| | Checks, ADA and Bonds alike are approved and executed on time with at least 3 revisions | | | | | | | | |
| | Taxes and Collections are remitted on time and accurately | | | | | | | | |
| Performance Indicator 3. Enhanced Budget Proposal Process. | Budget Proposals submitted on time with at least 3 revisions | | | | | | | | |
| | Work and Financial Plan, APP and other supporting schedules are submitted on time with at least 3 revisions | | | | | | | | |

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| MFO A.12: Planning Services | | | Planning Division | | | | | | |
| Performance Indicator 1: Ensured comprehensive and responsive science and technology plans and programs aligned with the enhanced 12 point priority agenda, 8 Socio-Economic Agenda, and United Nations Sustainable Development goal. | <p>One (1) Comprehensive S&T Development Framework in BARM adopted by BEDC by 1st quarter of the FY 2023.</p> <p>One (1) Ministry's Performance Commitment and Review (MPCR) document submitted and approved with not more than 3 revision by end of June 2023.</p> <p>One (1) Ministry's Annual Budget Proposal submitted for succeeding year by the agreed timeline of the current year with not more than 3 revisions.</p> | 928,550.00 | Planning Division | | | | | | |
| Performance Indicator 2: Reliable, data-driven and timely monitoring and evaluation reports of the Ministry's Programs and Projects improved and ensured. | <p>Four (4) Budget Accountability Report 1 (BAR 1) submitted to MFBM within agreed timelines with not more than 3 revisions.</p> <p>One (1) MPCR assessment report submitted and approved with atleast satisfactory rating before the end of December 2023.</p> <p>Three (3) OPCR assessment report submitted and approved with atleast satisfactory rating before the end of December 2023.</p> <p>One (1) Comprehensive Annual Report published by the end of January 2024.</p> | 2,666,746.00 | Planning Division | | | | | | |
| MFO A.13: Management Information Services | | | Management Information System Section | | | | | | |
| Performance Indicator 1: Improved online hosting services. | 85% of the online hosting services with satisfactory rating based on timeline request. | | | | | | | | |
| Performance Indicator 2: Improved accessibility of technical support. | 85% of the technical support requests addressed within the set standards. | | | | | | | | |
| Performance Indicator 3: Innovative system and modules development. | 80% of the systems and module requests developed and utilized within the set standards. | | | | | | | | |

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| MFO A.14: Internal Control Services | | | Internal Control Section | | | | | | |
| Performance Indicator 1: Ensured compliance of all financial transactions to legal and statutory requirements. | 100% of all ministry's financial transactions are compliant to legal and statutory requirements. | | | | | | | | |
| | 90% of all ministry's financial transactions are reviewed and processed with in the set standards. | | | | | | | | |
| MFO A.15: Legal Services | | | Legal Section | | | | | | |
| Performance Indicator 1: Ensured adherence to legal and statutory requirements. | 100% of all ministry's transactions requiring legal opinion are complied within agreed timeline. | | Legal Section | | | | | | |
| Performance Indicator 2: Ensured legal compliance of S&T policies and guidelines. | 90% of requested S&T policies and guidelines are addressed within agreed timeline. | | | | | | | | |
| MFO A.16: Public Information Services | | | Information and Communication Section | | | | | | |
| Performance Indicator 1: Developed communication plan. | One (1) developed and operationalized communication plan by the end of December 2023. | | | | | | | | |
| | 100% accomplished the targeted number of news releases in a year at the end of December 2023 | | | | | | | | |
| | 100% conducted the targeted number of radio programming in a year at the end | | | | | | | | |
| | 100% compliance to transparency seal. | | | | | | | | |

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| MFO B.5: Membership and active involvement in the Bangsamoro Economic Development Committee (BEDC) | | | Planning Division | | | | | |
| Performance Indicator 1. Science and Technology (S&T) contributions to BARMM Economic Growth ensured. | 1 S&T Results Matrix (RMs) submitted to BARMM Economic Development Committee before the end of 1st Quarter of FY 2023 | | | | | | | |
| | 1 S&T Bangsamoro Development Investment Plan (BDIP) submitted to BARMM Economic Development Committee before the end of 1st Quarter of FY 2023 | | | | | | | |
| | 100% attendance in the EDCOM / BEDC regular and special meetings, including capability building initiatives. | | | | | | | |
| | 100% attendance in the Bangsamoro Food Sufficiency and Nutrition Task Force regular and special meetings, including capability building initiatives. | | | | | | | |
| C. SUPPORT FUNCTIONS (10%) | | | | | | | | |
| MFO C.1. Ensured active participation to the Bangsamoro Disaster Risk Reduction Management Council | 100% participation in BDRRMC programs, activities and projects by the end of the year | | Advance Science and Technology Division | | | | | |
| Weighted Average rating for Core Functions (70%) | | | | | | | | |
| Weighted Average rating for Strategic Functions (20%) | | | | | | | | |
| Weighted Average rating for Support Functions (10%) | | | | | | | | |
| Total Overall Rating | | | | | | | | |
| Final Average Rating | | | | | | | | |
| Assessed by PMT Secretariat: | | | Review by PMT Chairman: | | | Final Rating by: | | |
| Start of rating period | End of Rating Period | Start of Rating Period | End of Rating Period | | | | | |
| 1-Jan-23 | 31-Dec-23 | 1-Jan-23 | 31-Dec-23 | | | | | |
|  ENGR. ABDULWAHID M. SENDAD Planning Officer V Date: | | |  ENGR. ABDULRAKMAN K. ASIM, PME Bangsamoro Director General Date: | | |  ENGR. AIDA M. SILONGAN, MAPDS Head of Agency/Minister Date: | | |

| MFO A.5: Science Education, Scholarship & Grants Program | | | Science Education, Scholarship and Grants Division | | | | | | |
|--|--|---------------|--|--|--|--|--|--|--|
| Performance Indicator 1: Improved capacity of S&T Human Resource and facilities. | Two (2) Capacity development for Science, Technology, Engineering, and Mathematics (STEM) teachers conducted with at least 85% satisfactory customer rating by the end of December 2023. | 827,890.00 | | | | | | | |
| | 50 STEM teachers capacitated accessed the capacity building project with at least 85% satisfactory customer rating by the end of December 2023. | | | | | | | | |
| | 30 Schools provided with Laboratory Equipment/Apparatus with at least 85% satisfactory customer rating by the end of December 2023. | 9,000,000.00 | | | | | | | |
| | 50 Institutions accessed Science and Technology Academic and Research-Based Openly-Operated Kiosks (STARBOOKS) project with CSF satisfactory rating by the end of December 2023. | 3,000,000.00 | | | | | | | |
| Performance Indicator 2: Increased competitive S&T personnel in BARMM region. | 714 Bangsamoro Assistance for Science Education (BASE) Grantees awarded/supported with at least 85% satisfactory customer rating by the end of December 2023. | 49,120,000.00 | | | | | | | |
| | 300 BASE-MERIT Grantees awarded/supported with at least 85% satisfactory customer rating by the end of December 2023. | 43,942,300.00 | | | | | | | |

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| MFO A.6: Human Resource Management | | | Administrative Division | | | | | | |
| Performance Indicator 1. Organized Recruitment, selection and placement of personnel. | 100% of published vacant positions filled-up and issued with appointment after one month publication with 95% correctness. | | | | | | | | |
| Performance Indicator 2. Established and operationalized Learning and Development (L&D) | One (1) L & D Policy approved by 1st quarter with minor revision. | | | | | | | | |
| | 90% of employees underwent at least one (1) Learning and development intervention at the end of December 2023 | | | | | | | | |
| Performance Indicator 3. On-time payment of Compensation and other benefits | Monthly salaries and other benefits paid within the agreed date with 100% correctness. | | | | | | | | |
| Performance Indicator 4. Established and operationalized Strategic Performance Management System (SPMS) | One (1) SPMS implemented within a year after the policy approval date not more than three (3) revisions. | | | | | | | | |
| Performance Indicator 5. Established and functional Rewards and Recognition (R&R) | One (1) R&R Activity conducted within the set schedule with satisfactory result. | | | | | | | | |
| MFO A.7: Procurement Management | | | Administrative Division | | | | | | |
| Performance Indicator 1: Systematic and planned procurement of goods, supplies and equipment | 100% of approved goods, services, supplies and equipment procured based on agreed timeline stipulated on the Purchase Order (PO) in accordance with R.A 9184. | | | | | | | | |

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| MFO A.8: Property and Supply Management | | | Administrative Division | | | | | | |
| Performance Indicator 1: Organized provision of office supplies and equipment | 90% of requested approved supply and equipment provided/issued within 3 working days from the receipt of RIS. | | | | | | | | |
| Performance Indicator 2: Established and functional Property and Supply Inventory and Disposal Management | One (1) Property and Supply Inventory and Disposal Management organized in accordance with COA Guidelines by end of October 2023. | | | | | | | | |
| | Inventory and Disposal of properties and supplies conducted with minimal revision by the end of December 2023. | | | | | | | | |
| MFO A.9: General Services | | | Administrative Division | | | | | | |
| Performance Indicator 1. Planned and well-ordered House Keeping, Ground and Building Maintenance | Main building office renovated in accordance with the approved plan/ design and timeline. | | | | | | | | |
| | Office perimeter fence constructed in accordance with the approved plan/ design and timeline. | | | | | | | | |
| | Cleanliness and orderliness of office premises maintained with satisfactory rating from the users | | | | | | | | |
| MFO A.10: Records Management | | | Administrative Division | | | | | | |
| Performance Indicator 1. Systematic records management | Systematic records management in place, enhanced and sustained in accordance to RA 9470 (National Archives of the Philippines) by the end of December 2023 | | | | | | | | |