



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
MINISTRY OF SCIENCE AND TECHNOLOGY
Bangsamoro Government Center, Cotabato City



MEMORANDUM

Order No. 059
Series of 2022

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By: LEO 3:35 PM
Date & Time: Dec. 21, 2022

FOR : **ALL HEADS OF UNITS / SECTIONS / DIVISIONS / OFFICES**
Regional Office & Provincial Science and Tech. Centers

SUBJECT : **SUBMISSION OF WORK AND FINANCIAL PLAN (WFP), PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) AND PROJECT PROCUREMENT MANAGEMENT PLAN - COMMON SUPPLIES AND EQUIPMENT (PPMP-CSE) FOR CY 2023**

DATE : **15 DECEMBER 2022 | Jumada 20, 1444 AH**

1. This Office requires submission of the Work and Financial Plan (WFP), Project Procurement Management Plan (PPMP) including the goods (common office supplies, materials, medicines, and equipment), services (repair/materials of equipment) if any, which shall be needed by the respective Divisions/ Sections/ Units for their operations and Project Procurement Management Plan - Common Supplies and Equipment (PPMP-CSE) for Calendar Year (CY) 2023 not later than JAN 06 2023.

2. The list will be considered for inclusion in the CY 2023 Annual Procurement Plan of this Office.

3. Non-submission of the above-mentioned on or before the deadline set shall result in the non-inclusion of the items in the APP and APP-CSE.

4. Be reminded that goods and services not included in the Annual Procurement Plan shall not be considered in the procurement for CY 2023.

5. The APP-CSE Form 2023 shall be used in submitting your PPMP-CSE for CY 2023 while the WFP and PPMP templates shall be utilized for the creation of your WFP and PPMP.

6. Soft copies may be obtained from Planning, Monitoring and Evaluation Section/Procurement Section/BAC Secretariat for the WFP and PPMP templates while the APP-CSE Form 2023 is available at Supply Section.

7. Immediate dissemination of and compliance with this Memorandum are desired.

ENGR. AIDA M. SILONGAN, MAPDS
Minister

Bangsamoro Autonomous Region in Muslim Mindanao
MINISTRY OF SCIENCE AND TECHNOLOGY
Records Section
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