



Republic of the Philippines
Bangsamoro Autonomous Region in Muslim Mindanao
MINISTRY OF SCIENCE AND TECHNOLOGY
Bangsamoro Government Center, Cotabato City



SPECIAL
Order No. 030
Series of 2022

TO : **BAI SITTIE JOHARNIE L. DAWI**
Cashier III, FAO
This Ministry

SUBJECT : **PETTY CASH ESTABLISHMENT AMOUNTING TO ₱ 20,000.00**

DATE : **06 July 2022 | Dhul-Hijjah 7, 1443**

In line with ministry's efforts to perform efficient and effective transactions relative to minor expenditures and as the designated as the Petty Cash custodian of the regional office, you are hereby granted an additional Ten Thousand Pesos (₱ 10,000.00) amounting to a total of **Twenty Thousand Pesos (₱ 20,000.00)** allowable Petty Cash Fund.

As such, you are expected to replenish the petty cash upon reaching at least 75% of disbursement in accordance with the existing accounting rules and regulations.

This memorandum supersedes any previous issuance relative hereto.

For your **information, guidance and compliance.**

ENGR. AIDA M. SILONGAN, MAPDS
Minister

